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## Important Resources

### **Teaching & Learning Folder**

<https://docushare.everett.k12.wa.us/docushare/dsweb/View/Collecti-on-5639>

### **Administrative Outlook Calendar Instructions**

1. Click on the “file folder” icon, upper left. Scroll down
2. Open “Public Folders”
3. Open “All Public Folders”
4. Open “Administrative Team”
5. Click on “Administrative Calendar” to open

### **Substitute Outlook Calendar Instructions**

1. Open Outlook in the Calendar view
2. From the “Home” menu bar Select “Add Calendar”
3. Select “Open Shared Calendar” – type in **Calendar Professional Learning**
4. Click OK

This calendar lists all district release professional development that is occurring during the school day. Check this calendar prior to scheduling building workshops that will occur during the school day to make sure they do not conflict with district level trainings targeting the same teachers. All district release substitutes must be approved through the Professional Learning Department.

### **Accessing Student Emergency Information in Insight**

**Step One:** Go to <https://insight.everettsd.org>

**Step Two:** Use your district credentials to log in (id/password) Check the Full Browser Version and click save If viewing on a mobile browser

**Step Three:** Click on the Everett Pinnacle Insight.qvw box

**Step Four:** Click on the Student Details button

**Step Five:** Enter the Student Name (partial ok) or ID # in the top-right

**Step Six:** View Contacts

**March 4:** E.S. Principals & Assistant Principals Meeting, 4:00 – 6:00 p.m., Port Gardner B  
**March 5:** M.S. Principals & Assistant Principals Meeting, 3:30 – 5:30 p.m., Port Gardner B  
**March 6:** H.S. Principals & Assistant Principals Meeting, 3:00 – 5:00 p.m., Port Gardner B  
**March 11:** School Board Meeting, 4:30 p.m., Board room A & B  
**March 20:** Administrators and Supervisors Meeting, 3:30 – 5:30 p.m., Port Gardner A & B  
**March 25:** School Board Meeting, 4:30 p.m., Board room A & B  
**April 17:** Administrators and Supervisors Meeting, 3:30 – 5:30 p.m., Port Gardner A & B

**April 22** School Board Meeting, 4:30 p.m., Board room A & B  
**April 29:** Quarterly Regional Principals Meeting, 9:00 – 11:00 a.m. Region One, Lowell, Region Two, Heatherwood  
**May 13:** School Board Meeting, 4:30 p.m., Board room A & B  
**May 27:** School Board Meeting, 4:30 p.m., Board room A & B  
**June 10:** School Board Meeting, 4:30 p.m., Board room A & B  
**June 20:** Administrators and Supervisors Meeting, 9:00 a.m. – 4:00 p.m. Port Gardner A & B, and BBQ at Aqua Sox picnic area  
**June 24:** School Board Meeting, 4:30 p.m., Board room A & B

The district shall provide equal educational opportunity and treatment for all students in all aspects of the academic and activities program without regard to race, color, national origin, creed, religion, sex, sexual orientation, gender expression, gender identity, veteran or military status, the presence of any physical, sensory or mental disability or the use of a trained dog guide or service animal by a student with a disability.

Designated to handle inquiries about nondiscrimination policies are:  
 Title IX/Civil Rights Compliance Officer & ADA Coordinator – Chad Golden, [cgolden@everettsd.org](mailto:cgolden@everettsd.org), 425-385-4100  
 504 Coordinator – Dave Peters, [dpeters@everettsd.org](mailto:dpeters@everettsd.org), 425-385-4063  
 Gender-Inclusive Schools Coordinator – Joi Grant, [jgrant@everettsd.org](mailto:jgrant@everettsd.org), 425-385-4137  
 Address: PO Box 2098, Everett WA, 98213

## Communications to Principals Guidelines

Communications to Principals is a weekly publication designed to consolidate and transmit information from central administration personnel to building principals and classified administrators that would be addressed to “All Administrators”, “All Principals”, “Region Principals”, or “Level Principals”.

1. All items submitted for inclusion in Communications to Principals must have the approval of the originator’s division/department head who is a member of the Superintendent’s Cabinet, e.g., Shelley Boten would approve all items from the Academics Department. Approval will be in the form of an approval line and should be located at the bottom of the first page of the document in Bold Georgia Font.

2.

Example:

Approved for Distribution: \_\_\_\_\_



**Shelley Boten**

3. There will be three (3) categories of materials: **Response/Action Required**, **Response/Action Optional**, and **Information Only**. The requested category should be indicated in the upper right portion of the first page in an italic number 16 Bold Georgia Font.

Example: ***Response/Action Required***

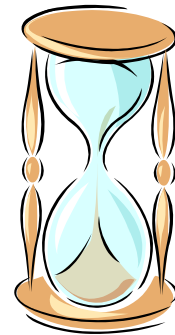
Please use templates that have been provided to cabinet members and their support staff. The to/from/date section needs to be in number 12 Georgia Font. The line before the body needs to be 8 font. The body of the memo needs to be in number 11 Georgia Font. The top section and body of the memo should be single spaced with one line between paragraphs.

4. Materials to be included in Communications to Principals must be submitted to the Deputy Superintendent’s office, **by 3:00pm on Tuesday** for inclusion in that week’s publication. Materials **must have the electronic signature** of the appropriate division/department head at that time. Please submit materials electronically to Lorie Lambert at [llambert@everettsd.org](mailto:llambert@everettsd.org). **Please do NOT send scanned items as we are producing a document that is “live” and in color on DocuShare.**
5. Materials included in Communications to Principals should be free of technical errors (punctuation, grammar, etc.). Submittals should be proofread. Materials which have been returned to the sender for corrections and which are not returned in time to meet the deadlines will be held for the next publication.
6. In order to keep the packet to a manageable size, any attachments corresponding with the document need to be linked in the body.
7. An electronic copy will be uploaded to DocuShare in the Communications folder.
8. If you have any questions regarding the Communications to Principals packet, changes in distribution, or signature templates for the three categories, please call Lorie Lambert at x4017.



## **RESPONSE/ACTION REQUIRED**

Items in this section require immediate attention by the building administrator and an appropriate response or action by the date and time indicated.





## Response/Action Required

February 21, 2025

To: Elementary School Principals and Assistant Principals  
From: Dave Peters, Director of Student Support Services  
Regarding: **5th Grade to Middle School Transition & Pre-Registration**

All 5th grade students will be pre-registering for their classes for the upcoming 2025-26 school year using the **Home Access Center (HAC)**. Elementary school counselors will partner with their 5th grade teachers and their feeder middle school counselors to help our students enter course requests into the Home Access Center.



To provide a smooth, warm, and welcoming transition to middle school for all our 5th grade students, the following resource guides have been created.

- ★ [\*\*5<sup>th</sup> Grade to MS Transition & Pre-Registration Resource ONE-PAGER\*\*](#)
- ★ [\*\*How to Enter Course Requests into the Home Access Center \(HAC\)\*\*](#)

How-to videos, PowerPoints, and optional parent communication resources are included in these resources.

According to the timelines listed in the “[eSchool Go Dark Schedule](#)” outlined in the December 6 Communications to Principals Packet memo, all course requests for students must be entered into eSchool by March 28, 2025.

***Q: Since Elementary Parent Conferences take place on March 31 and April 1, 2025, what should be done if changes are needed to a student's pre-registration selections in HAC?***

**A:** Necessary changes that become evident during parent-teacher conferences may be made. The priority is for students to have the most accurate course requests entered for their 6th grade year. That said, the goal is for the number of changes to be relatively few – and to be made promptly to meet subsequent master scheduling timelines.

- ★ Pre-registration HAC Trainings for 5th Grade Teachers, ES Admin & Counselors (*optional*)

LINK | <https://everettsd.zoom.us/j/93389432268>  
Passcode: **PREREG**



<b>Tuesday, February 25</b>   8-8:30am   8:30-9am	<b>Friday, February 28</b>   2:30-3pm
<b>Tuesday, March 4</b>   8-8:30am   8:30-9am	<b>Friday, March 7</b>   2:30-3pm
<b>Monday, March 10</b>   8-8:30am   8:30-9am	<b>Friday, March 14</b>   2:30-3pm

Approved for Distribution \_\_\_\_\_

**Peter Scott**

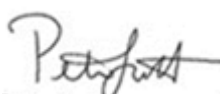
★ For Parents | [Viewing Student Requests in HAC](#)

If you have any questions about HAC pre-registration for your 5th grade students, please reach out to [Dave Peters](#). For pathway or course catalog questions reach out to [Jeanne Willard](#).

**Required Action:**

Share this memo and included resources with your 5th grade teachers, counselors, registrar, and other staff who will be supporting the pre-registration process.

Approved for Distribution \_\_\_\_\_



**Peter Scott**



## Response/Action Required

February 21, 2025

To: Secondary School Principals and Assistant Principals  
From: Dave Peters, Director of Student Support Services  
Regarding: **8th Grade to High School Transition & Pre-Registration**

All 8th grade students will be again pre-registering for their classes for the upcoming 2025-26 school year using the **Home Access Center (HAC)**.

To provide a smooth, warm, and welcoming transition to high school for all our 8th grade students, the following resource guide has been created.



★ **8th Grade to HS Transition & Pre-Registration Resource ONE-PAGER**

According to the timelines listed in the “[eSchool Go Dark Schedule](#)” outlined in the December 6 Communications to Principals Packet memo, all course requests for students must be entered into eSchool by March 28, 2025.

★ 8th HS Transition Meeting Training for participating HS staff

LINK | <https://everettsd.zoom.us/j/95174753705>  
Passcode: **PREREG**

<b>Tuesday, March 4</b>	7-7:30am	2:10-2:40pm
<b>Thursday, March 6</b>		

If you have any questions about 8th HS Transition Meeting logistics, please reach out to [Dave Peters](#). For pathway or course catalog questions reach out to [Jeanne Willard](#).

<b>8th HS Transition Meeting Schedule</b>	
Tuesday, March 11	CHS & EHS @ Evergreen MS
Wednesday, March 12	JHS @ Heatherwood MS
Thursday, March 13	CHS & EHS @ Eisenhower MS
Tuesday, March 18	CHS & JHS @ Gateway MS
Wednesday, March 19	EHS @ North MS

**Required Action:**

Share this memo and included resources with your middle or high school staff who will be participating in the 8th HS Transition Meetings.

Approved for Distribution \_\_\_\_\_

**Peter Scott**



## Response/Action Required

February 21, 2025

To: Principals and Assistant Principals  
From: Harmony Weinberg, Director of Communications  
Regarding: **March Core Value Champion Submissions**

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Thank you for submitting your February Core Value Champions nomination for Integrity, which is due by February 25– [February's link](#).

March's Core Value is Diversity. Please nominate your student by Tuesday, March 25. [Nominate March via this link](#).

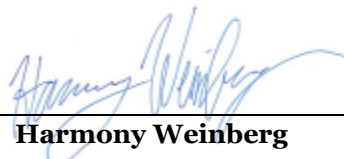
### Board Meeting Recognitions Schedule:

Month	Core Value	Board meeting recognition	Schools assigned to this meeting
September	Respect	October 8, 2024	Lowell, Garfield, North
October	Learning	November 12, 2024	Penny Creek, Hawthorne, Heatherwood
November	Equity	December 10, 2024	Jackson Elem, Eisenhower, Silver Lake
December	Collaboration	January 28, 2025	Tambark Creek, Port Gardner, Gateway
January	Passion	March 11, 2025	Mill Creek, Jackson High, Silver Firs
February	Integrity	March 25, 2025	Everett, Cedar Wood, Sequoia, Woodside
March	Diversity	April 22, 2025	Madison, Evergreen, Monroe
April	Learning	May 27, 2025	Emerson, Cascade, View Ridge
May	Collaboration	June 10, 2025	Jefferson, Whittier, Forest View

### Required Action:

Nominate one student from your school every month. All nominations are due by Tuesday, March 25. The March Core Value is Diversity. [Please use this form](#).

Approved for Distribution:

  
Harmony Weinberg





## ***Response/Action Required***

February 21, 2025

To: High School Principals, Art Teachers, and Counselors  
From: Dr. Shelley Boten, Chief Academic Officer  
Kay Fantin, Executive Director of Everett Public Schools Foundation  
Regarding: **2025 Everett Public Schools Foundation Visual Arts Scholarship**

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The Everett Public Schools Foundation will be awarding a scholarship in the amount of \$1,000 to one graduating senior within the district to continue studies in the visual arts.

**To Apply:** Complete the [2025 Art Scholarship application](#) and email the completed application to [Kay Fantin](#) with attachments. Criteria are available on the application information sheet.

**Application Deadline: Thursday, March 27, 2025 by 4:00pm**

From the applications submitted, one student will be selected for the award.

<b>Required Action:</b>
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Please make these applications available to your students.

**Approved for Distribution:**

**Shelley Boten**





## ***Response/Action Required***

February 21, 2025

To: High School Principals, Assistant Principals, High School Counselors  
From: Dr. Shelley Boten, Chief Academic Officer  
Kay Fantin, Executive Director of Everett Public Schools Foundation  
Regarding: **2025 Superintendent's Scholarship for Excellence Awards**

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Thank you for your help in choosing the Superintendent's Scholar finalists for your school. The Foundation is always pleased with the high caliber of students they meet from our district's high schools. Each high school will select three finalists.

**The application for the 2025 Superintendent's Scholarship for Excellence Award is an online [application](#).**

### **Principals please:**

#### **1. Announce to students that applications are open**

- Please print a [Superintendent's Scholarship Award Flyer](#) to display at your school.
- Students may be nominated by staff members or nominate themselves if they meet the threshold criteria listed on the application. The Foundation would like all eligible students to apply, rather than have the committee select a few qualified candidates.
- All completed applications must be turned in electronically to your school Counselor by **Thursday, March 27 at 4:00 pm**.
- Please inform students that the interview date is **Monday, April 21, at the Community Resource Center (CRC) from 4:30 – 6:30 pm** and they need to be available. (There is no opportunity for another date/time).
- **Submit a video**, no more than two minutes long, sharing why you chose your **honored educator or staff no later than Wednesday, April 30 by 5:00 pm** to [Kay Fantin](#) at the Everett Public Schools Foundation. **Please keep your remarks to two minutes.**
- In addition, students will be notified no later than **Friday, May 16**.

#### **2. Select a committee to assist in screening applications**

- The committee is asked to select three finalists from the pool of applicants.
- Please email the finalists' packets, to [Kay Fantin](#) no later than **Friday, April 4**.
- Packets should contain the completed application, an official transcript, and a small photo of the applicant for publicity releases.

**Approved for Distribution:** \_\_\_\_\_

**Shelley Boten**

### 3. **Select teachers and an administrator**

- Two teachers who would be willing to serve on the interview committees for the finalists from the other schools on **Monday, April 21, 4:30-6:30 pm at the CRC.**
- One administrator to serve as a greeter on **Monday, April 21, 4:30-6:30 pm at the CRC.**
- The Foundation has scheduled finalists to be interviewed on the early evening of **Monday, April 21, from 4:30 – 6:30 pm at the CRC.**
- The Foundation will contact you, the finalists, and the interviewers with the details by **Tuesday, April 15.**

#### **Important Dates:**

March 27	All completed applications turned in online at schools.
March 28–April 4	Review committee to meet and screen applications to choose three nominees.
April 4	Schools provide completed nominee applications to the Foundation.
April 15	The Foundation contacts schools, finalists, and interviewers.
April 21	Finalist interviews conducted at the CRC.
May 12-16	Superintendent's Scholar Award recipients surprised.

Thank you for your contribution to this wonderful program.

#### **Required Action:**

- Principals, please complete the tasks listed above.
- Please share this information with your counselors and teaching staff.
- Print and display the Superintendent's Scholarship Award Flyer at your school.
- If you have any questions, please call the Foundation Office at 425-385-4693.

**Approved for Distribution:**



**Shelley Boten**



## ***Response/Action Required***

February 21, 2025

To: Elementary School Administrators  
From: Anne Arnold, Director of P-5 Instruction and Early Learning Options  
Andrea Cartwright, Director of Science and Engineering  
Regarding: **Spring 2025 Live Organisms Delivery Schedule for K,2,3 & 5**

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North end elementary schools, grades K, 2, 3 and 5, use live organisms with their Spring science units. Please access the delivery schedule by clicking on the link below. Deliveries for Spring organisms will begin on Thursday, February 20. The dates listed on the schedule reflect when main offices will receive organism deliveries from the Science Resource Center (SRC) staff.

- [Spring 2025 Critter Delivery Schedule](#)

On Mondays and Wednesdays, teachers using live organisms receive an email from Hilary George, SRC staff leading live organism distribution and care. These emails contain the following information:

- Delivery schedule reminders
- Instructions on how to prepare for the delivery of live organisms
- Pickup date reminders
- How to reach Hilary for more support

### **Required Action:**

- Please share the attached Spring 2025 Critter Delivery Schedule with Office Managers and K, 2, 3 and 5 teachers.
- Please ensure, with the support of your front office staff, that delivered live organisms are picked up by teachers for proper care as soon as possible on the day of deliveries.
- Please remind teachers that they should prepare to receive live organisms to support proper care and engage in daily (feeding, providing water, etc.).
- Please remind teachers/staff that it is against the law to release butterflies. All butterflies are required to be returned to the SRC, where adult butterflies are maintained as they live out their lives.
- If teachers/staff have questions regarding the use of or care of live organisms, please contact any of the following for support:
  - Andrea Cartwright, [acartwright@everettsd.org](mailto:acartwright@everettsd.org)
  - Bridget (Aleta) Sphung, [asphung@everettsd.org](mailto:asphung@everettsd.org)
  - Hilary George, [hgeorge@everettsd.org](mailto:hgeorge@everettsd.org)

**Approved for Distribution:**

**Shelley Boten**



## ***Response/Action Required***

February 21, 2025

To: Administrators and Supervisors  
From: Dr. Chad Golden, Assistant Superintendent, Human Resources  
Regarding: **Title IX Rules Update**

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On January 9, 2025, a federal court issued a decision vacating the U.S. Department of Education's Title IX rules that went into effect in August 2024. Consistent with the court's order, the Department will no longer enforce the 2024 Title IX rules in any U.S. state, including Washington.

On February 4, 2025, the Department's Office of Civil Rights (OCR) issued guidance stating that it will begin enforcing Title IX pursuant to the 2020 Title IX rules. Washington state law expressly prohibits discrimination based on sexual orientation, gender identify, and gender expression. The court's order vacating the 2024 Title IX rules does not impact Washington schools' obligations to prohibit discrimination based on these legally protected classes. Washington law also prohibits sex discrimination, including sexual harassment in schools.

For these reasons, the impact of the reversion to the 2020 Title IX rules on Washington schools is primarily procedural, impacting how school districts respond to complaints of sexual harassment as defined under the Title IX regulations versus sexual harassment as defined under Washington law.

While implementing the 2020 Title IX rules, Washington school districts must continue to meet the following requirements for responding to sexual harassment, as established in state law.

Washington law, at [RCW 28A.640.020](#), defines sexual harassment as unwelcome sexual advances, requests for sexual favors, sexually motivated physical contact or verbal or physical conduct or communication of a sexual nature if:

- Submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining an education or employment;
- Submission to or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's education or employment; or
- That conduct or communication has the purpose or effect of substantially interfering with an individual's educational or work performance, or of creating an intimidating, hostile, or offensive educational or work environment.

<b>Required Action:</b>
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All administrators and supervisors need to review the OSPI [Bulletin No. 007-25](#) regarding guidance on returning to the 2020 Title IX rules and responding to sexual harassment.

**Approved for Distribution:**

**Chad Golden**



## ***Response/Action Required***

February 21, 2025

To: Principals and Assistant Principals Responsible for Attendance  
From: Dr. Jeanne Willard, Executive Director of College and Career Readiness & Extended Learning Options  
Regarding: **Deadline for Submitting BECCA Petitions for 2024-25**

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The deadline for submitting BECCA Petitions has been set for this school year. All petitions need to be completed and submitted to Rachel Richter **by Friday, May 9.**

### **Required Action:**

- Please share this information with your school's attendance team.
- If you have any questions, please contact Rachel Richter at [rrichter@everettsd.org](mailto:rrichter@everettsd.org) or x4075.

**Approved for Distribution:** \_\_\_\_\_

**Shelley Boten**



## ***Response/Action Required***

February 21, 2025

To: Secondary Principals and Academics Directors  
From: Dr. Jeanne Willard, Executive Director of College & Career Readiness and Extended Learning Options  
Regarding: **Course Proposal Forms for 2026-27 School Year Now Available**

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In preparation for the [high school](#) and [middle school](#) course catalogs for the 2026-27 school year, [course proposal forms](#) are now available.

Each form requires a set of supporting documents and signatures in place before they are submitted. Completed proposal packets can be emailed to the [College & Career Readiness Department](#).

The upcoming deadline for proposals is as follows:

- **October 1, 2025 deadline:**
  - [High School and Middle School Course Proposal Approval Form for New CTE Courses 2026-27](#)
  - [High School Course Proposal for New Course Equivalency 2026-27](#)
- **December 1, 2025 deadline:**
  - [High School Course Approval Form for New Courses 2026-27](#)
  - [Middle School Course Proposal Form for New Courses 2026-27](#)
  - [High School and Middle School Course Revision Form 2026-27](#)
  - [High School and Middle School Course Removal Form 2026-27](#)

**Required Action:**

- Please share this information with staff considering the development of new courses or revisions to current courses for the 2026-27 school year.
- Please also remind staff that a course application often takes many months to complete as it requires advanced planning, curriculum and budget approval, and coordination between schools and departments. Early planning is highly recommended.
- For more information, please contact [Dr. Jeanne Willard](#).

**Approved for Distribution:**

**Shelley Boten**



## Response/Action Required

February 21, 2025

To: Principals, Assistant Principals and Office Managers  
 From: Cathy Woods, Regional Superintendent  
 Pete Misner, Regional Superintendent  
 Regarding: **School Transfer Closures for the 2025-26 School Year**

Below is the list of schools that are open/closed to school transfer requests for the 2025-26 school year.

<b><u>Open</u></b> to transfers for 2025-26		<b><u>Closed</u></b> to transfers for 2025-26	
<b>Elementary Schools</b> Garfield* Hawthorne* Madison* View Ridge* Whittier*	<b>Middle Schools</b> Evergreen North  <b>High Schools</b> Cascade Everett	<b>Elementary Schools</b> Cedar Wood Emerson** Forest View Jackson Jefferson Lowell Mill Creek Monroe Penny Creek Silver Firs Silver Lake** Tambark Creek Woodside  <b>K-5</b> Dual Language program** Lighthouse Cooperative program**	<b>Middle Schools</b> Eisenhower Gateway Heatherwood  <b>High Schools</b> HM Jackson Sequoia**  <b>K-12</b> Port Gardner Parent Partnership**

\*Limited grade levels

\*\*Sequoia High School, the Lighthouse Cooperative program, the Port Gardner Parent Partnership, and the Dual Language program are designated as open to all students residing in the district without regard to the students' geographic attendance area who meet the school or program requirements. If admitted, a transfer is not required for students residing in the district. Schools or programs of choice are closed to nonresident students living outside of Everett Public Schools.

### Required Action:

Schools listed as closed to transfers should no longer approve transfer requests received for the 2025-26 school year.

Approved for Distribution:

Cathy Woods

Pete Misner





## **RESPONSE/ACTION OPTIONAL**

Items in this section are requested but not required.

Participation is usually valuable, and building administrators are strongly encouraged to consider each item individually.





## Response/Action Optional

February 21, 2025

To: All Principals  
From: Chad Golden, Executive Director of Human Resources  
Regarding: **REMINDER - Educator of the Year 2026 – OSPI Nomination Information**

Washington State's Educator of the Year program recognizes a cohort of regional finalists nominated through educational service districts (Everett's is [NWESD 189](#)) and selects one state Teacher of the Year annually and one Classified School Employee of the Year annually. The state Teacher of the Year is Washington's nominee for the National Teacher of the Year. The state Classified School Employee of the Year is Washington's nominee for the US Department of Education's national Recognizing Inspiring School Employees (RISE) award. Washington's educational service districts and tribal schools each select regional finalists for each category. The state selection committee chooses a regional finalist as Teacher of the Year and a regional finalist for Classified School Employee of the year. The committee reviews a written application and interviews each finalist when making its decision. He/she is selected in mid-September.

The nomination [form](#) requires the person nominating an educator to provide the following:

- Name of nominee, email address, and basic information about their current position, supervisor, school, district and educational service district
- Your name, contact information, and relationship to the nominee
- A statement of nomination

☐ **Deadline to nominate is: *March 2, 2025***

☐ **Nominate an Educator of the Year [here](#)**

Now, perhaps more than ever it's important to recognize the positive influence of an educator in your life or at your school. Nominate them today!

☐ **If you nominate an outstanding educator**, please notify Chad Golden [cgolden@everettsd.org](mailto:cgolden@everettsd.org) or Jean Hanson [jhanson@everettsd.org](mailto:jhanson@everettsd.org)

☐ **For more information please visit:** OSPI Educator of the Year [website](#)

The teacher nominated and selected represents our many impressive teachers dedicated to serving students in Everett Public Schools. Past honorees have included:

- |  |   |   |  |
|--|---|---|--|
| <ul style="list-style-type: none"><li>• Gregg Elder</li><li>• Lynn Watson</li><li>• Wanda Hill</li><li>• Barb Lark</li><li>• Dianne Lundberg</li></ul> | <ul style="list-style-type: none"><li>• Cynthia McIntyre</li><li>• Nancy Olson</li><li>• Bev Robertson</li><li>• Joanne Buiteweg</li><li>• Joan Litzkow</li></ul> | <ul style="list-style-type: none"><li>• Commander Rick Gile</li><li>• Lois Craig</li><li>• Barney Peterson</li><li>• Andrea Meuret</li><li>• Stacy Stephens</li></ul> | <ul style="list-style-type: none"><li>• Becky Kitzman</li><li>• Margaret Ames</li><li>• Mary Elizabeth Branch</li><li>• Alina Houser</li><li>• Sarah Manus</li></ul> |
|--|---|---|--|

Regional finalists are honored, and the state winner is announced at a fall awards ceremony. Regional finalists and the state winner receive awards from program sponsors, attends a leadership retreat, and other professional development opportunities.

Approved for Distribution:

Chad Golden



## ***Response/Action Optional***

February 21, 2025

To: High School & Middle School Principals and Assistant Principals  
From: Dave Peters, Director of Student Support Services  
Regarding: **Snohomish Community Prevention Event for Youth & Adults**

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Please spread the word about an upcoming community event on Saturday, March 1, 2025 for Snohomish County, geared for teen youth and adults:

**You Are Not Alone - Building Hope, Resilience & Skills to Navigate Crisis**  
Youth & Adults are welcomed!

**Date:** Saturday, March 1, 2025

**Time:** 10 am - 2 pm

**Location:** Rosehill Community Center, 304 Lincoln Ave, Mukilteo, WA

**Trainings & Resources**

Join us for trainings on warning signs, suicide prevention, resilience skills and much more. Resources for how and where to get support and services will be available.

**Activities and Giveaways**

- Food, swag, music & art opportunities
- Safe storage, trigger & cable lock giveaways
- Youth Rocket League tournament with prizes. Free entry!

[FLYER](#) | [Event Info Slide Deck](#)

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**Peter Scott**



## **INFORMATION ONLY**

Materials in this section, while they do not require building response, contain valuable information for district programs, projects, and building operations.





## *Information Only*

February 21, 2025

To: Principals and Assistant Principals  
From: Kelley Clevenger, Executive Director, Special Services  
Regarding: **Special Services Newsletters**

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As we approach the mid-point of the school year, we want to take a moment to acknowledge the incredible dedication, care, and hard work each of you brings to your students and staff every day. Your commitment to supporting our learners, especially during this busy time of year, does not go unnoticed.

Please click the below links to see important information and latest developments in Special Services.

December Newsletter - [Link](#)

January – No Newsletter this month

February Newsletter - [Link](#)

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**Peter Scott**